

NATIONAL TOBACCO CONTROL PROGRAMME
STATE TOBACCO CONTROL CELL, DIRECTORATE OF HEALTH SERVICES,
GNCTD
GULABI BAGH, NEW DELHI – 110007

Terms of Reference for Walk-In-Interview

State Tobacco Control Cell, DHS is implementing National Tobacco Control Programme with grant in aid support from GoI. It intends to hire the services of various categories on contract basis as per detail below-

SL	Position	Qualification	No of Posts	Monthly Remuneration	Location
1	Psychologist/ Councillor	Post Graduate in Psychology or graduate in Psychology from recognised University/ Institutions or equivalent with 2 years relevant experience.	02 (two) one for each district	Rs 10,000/-	Any District in Delhi
2	Social Worker	Post Graduate in Social Work/ Sociology or graduate in Social Work/ Sociology from recognised University/ Institutions with 2 years relevant experience.	02 (two) one for each districts	Rs 8,000/-	Any District in Delhi
3	Programme Assistant	Post Graduate in Social Work/ Sociology or graduate in Social Work/ Sociology from recognised University/ Institutions with 2 years relevant experience.	01 (one)	Rs 10,000/-	State Tobacco Control Department , Delhi

Others Terms and Condition:

1. The Services will be hired purely on contract basis for a period upto one year and subject to extension on approval basis. Any of the above post can be cancelled/terminated without any further information/ reason.
2. The age limit of above all positions will be 60 years.
3. The Walk in Interview will be conducted **on 20th February, 2014 from 10:00 am onwards at Directorate of Health Services, F – 17, Karkardooma, Delhi 110032.**
4. The contract can be terminated by either side by serving one month notice or submitting one month remuneration in lieu thereof.
5. The remuneration offered are consolidated and fixed without any allowances but subject to increase on approval. A waitlisted panel will be maintained to fill up future vacancies, if any.
6. Interested Candidates should bring their original certificates along with attested photocopies of all relevant certificates and one photograph for interview.
7. Please note that No TA/DA will be paid to the candidates for attending interview.

8. The registration for Walk in Interview will be from 10:00 am to 12:30 pm.
9. If employed “ No Objection Certificate from current employer may be produced during interview.
10. Apply through filling up prescribed format along with attested relevant photocopies and submit to Registration desk between 10:00 am to 12:30 pm on interview date.

(CHAIRPERSON, SELECTION COMMITTEE)

**DRY DAY FOR TOBACCO - LAST DAY OF EVERY MONTH
TOBACCO FREE DELHI**

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BIO-DATA

(PLEASE FILL IN THE BLOCK LETTERS)

Post applied for : _____

1. Name of Applicant : _____
(in block Letters)

2. Father's/Husband Name _____

3. Date of birth : _____ age (in completed years)_____

4. Whether SC/ST/OBC _____

5. Permanent Address: _____

6. Present Address: _____

6. Phone No. (R) _____ (M) _____

7. Educational Qualifications (Attested copies of certificate to be attached) :-

Sr. No	Academic/ Professional Qualification	Name of the Institute/ University	Course Duration/Yr of Passing Out	Division / % of Marks

8. Details of Experience (Attested copies of certificate to be attached)

Sr. No.	Designation	Name of the Organisation/ Employer	Period	Field of Experience

Declaration

I do hereby declare that the facts stated above and attested copies of certificate enclosed, are true to the best of my knowledge and belief.

Place : _____

Date : _____

Signature of the candidate

*** (please attach the copies of appropriate certificates)**