

REIMBURSEMENT OF CHILDREN EDUCATION ALLOWANCE
{Ref : OM NO. 12011/03/2008 (Allowance) Date 02/09/2009}

1. Certified that the children/child mentioned below in respect of whom reimbursement of children education allowance claimed is wholly dependent upon me:-

Name of the child & date of birth	School in which studying	Class in which studying & A/Y	Total Education allowance paid	Total amount of reimbursement calmed
1	2	3	4	5
1				
# Tuition fees- for the whole Year 2012-13/I/II/III/IV- Term				Rs.
Purchase of books(one Set/per child/per A/Y)				Rs.
Purchase of Notebooks(one Set/per child/per A/Y)				Rs.
Purchase of Uniforms(Two Set/per child/per A/Y)				Rs.
Purchase of School shoes(one Set/per child/per A/Y)				Rs.
Total to be filled in column 4 above				Rs.
2				
# Tuition fees- for the whole Year 2012-13/I/II/III/IV- Term				Rs.
Purchase of books(one Set/per child/per A/Y)				Rs.
Purchase of Notebooks(one Set/per child/per A/Y)				Rs.
Purchase of Uniforms(Two Set/per child/per A/Y)				Rs.
Purchase of School shoes(one Set/per child/per A/Y)				Rs.
Total to be filled in column 4 above				Rs.

2. Certified that the education allowance indicated against the child/children has actually been paid by me. (receipts enclosed)
 (Note:- Copy of school fees card and bank challans/paid up Receipts/Purchase Receipt in original are to be enclosed).
3. Certified that:-
- My spouse is not central Government Servant
 - My spouse is a central Government Servant and that she/he has not claimed/will not claim Children's educational allowance in respect of our child and children.
4. Certified that during the period covered by the claim the attended the school regularly and did not absent himself/herself from the school without proper leave for a period exceeding one month.
5. In the event of any change in the particular given above which affect my eligibility for children's education allowance, I undertake to Intimate the same promptly and also to refund excess payments, If any mad
 Note:- Tuition fee means Tuition fee, lab special fee change for agriculture electronic, music or any other subject, fee changed for practical work under the program of the work experience, fee paid for the use of any of aid or appliance by the child library fee, games/sports fee and extra curricular activities.

Enclose :

Name:

Place:

Employee ID :

Date: