

**FORM OF APPLICATION FOR THE GRANT OF FESTIVAL ADVANCE ON
THE EVENT OF IMPORTANT FESTIVAL (Holi/Diwali/Republic day/Independence day)**

1. Name of applicant : _____
(In Block Letters)
2. Designation / Br. To which attached _____
3. Present Basic Pay : _____
4. Name of festival for which the advance is required _____
5. Amount of the advance required _____
6. No of instalments in which the advance is proposed to be repaid and amount of each instalment : _____
7. Whether any advance was taken before on the occasion of some other festival during the current calendar year, if so please state : _____
 - a. Amount of the festival for which whether it has been recovered in full:

 - b. Name of the festival for which the advance was taken _____
 - c. Date of payment of previous advance _____
 - d. Amount of the balance of payment of advance, if any : _____
8. Whether the applicant is permanent / Q.P./ Temporary : _____
9. If temporary, whether has attached the surety bond from permanent officer along with the application _____

Signature of the Applicant