

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
HEALTH & FAMILY WELFARE DEPARTMENT ,  
9TH LEVEL , A-WING, DELHI SECRETARIAT, IP ESTATE, NEW DELHI-110 002  
Ph: 011-2339 2254; e-mail: [secyhealth@delhi.gov.in](mailto:secyhealth@delhi.gov.in)

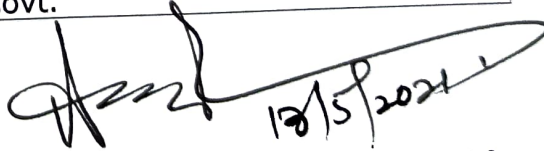
No.1(53)/H&FW/Admn./2009/P.F/*Prsecyhfwo/4629-4700*

Dated: *13/05/2021*

**ORDER**

In continuation of previous orders issued in this regard, the following work is assigned to the Officers detailed below in addition to the work already assigned to them:-

S.No	Name of Officer	Additional Work Assigned
1	Ms. R. Menaka, IAS	She will look after the escalation and de-escalation of existing beds in COVID & Non-COVID hospitals. She will also be responsible for distribution and management of medical equipment w.r.t the corresponding escalation/de-escalation, for overall coordination and preparing daily reports.
2	Ms. Harleen Kaur, IAS	She will look after the HR Database preparation of both existing as well as outsourced staff. She will also look after the consequent manpower movement pursuant to escalation/de-escalation of COVID beds
3	Sh. Sandeep Mishra, DANICS	He will be responsible for managing the infrastructural arrangements needed for increasing/creating beds in new hospitals including the new building in MAIDS. He shall also examine the feasibility of utilizing the beds in Hospital under Ayush for COVID purposes. He will also monitor & supervise the availability/functioning of CCTVs and Control Room in all COVID facilities.
4.	Sh. G.P.Singh, DANICS	He will look after the installation & connectivity issues of PSA Systems and Oxygen Tanks whether received through donations or through Central Govt. or sanctioned by Delhi Govt.

  
(Dr. ASHISH CHANDRA VERMA)  
PR. SECRETARY (H&FW)

To,  
1. Officers concerned

No.1(53)/H&FW/Admn./2009/P.F/*Prsecyhfwo/4629-4700*

Dated: *13/05/2021*

Copy to:

1. Additional Chief Secretary(Power)/Nodal Officer(COVID) , GNCT of Delhi

2. Pr. Secretary(H&FW), GNCT of Delhi.
3. Pr. Secretary (Revenue), GNCT of Delhi
4. OSD Health, GNCT of Delhi
5. Commissioner (North DMC/East DMC/South DMC)
6. Secretary to Lt. Governor, Delhi
7. Secretary(H&FW), GNCT of Delhi.
8. Addl. Secretary to Hon'ble Chief Minister , Delhi
9. Secretary to Hon'ble Minister of Health, Delhi
10. Mission Director, Delhi State Health Mission (DSHM), Delhi
11. All Special Secretaries, GNCT of Delhi.
12. DGHS, GNCT of Delhi
13. All MS/MD/Directors of Hospitals under GNCT of Delhi
14. OSD to Chief Secretary, GNCT of Delhi
15. All District Magistrates, GNCT of Delhi
16. System Analyst, H&FW for uploading the same on the website.

  
12/5/2021  
**(Dr. ASHISH CHANDRA VERMA)**  
**PR. SECRETARY (H&FW)**