

Delhi State Health Mission,
Govt. of Delhi
6th Floor, A&B Wing, Vikas Bhawan II,
Civil Lines, Delhi

No. F8/IEC/ASHA Folder/133/DSHM/11-12 | 857-879

Date: 15/3/11

To,

All "B" Category Offset Printers approved by DAVP

Sub: Inviting Quotations for Printing of 75,000 Folders on ASHA's role in providing care to pregnant women

Dear Sir/Madam,

Reference to your empanelment under DAVP approved offset printers "B" category, sealed quotations are invited for printing the material as mentioned as per the specification mentioned below:

Size: 15" X 10" (open size) with three folds
Paper: 225 GSM glossy Art Paper
Printing: 4 Colour both side printing
No. of Copies: 75,000
Design: CD will be provided by the Mission.

Sample of papers should be enclosed with quotations.

Time of Delivery: Within 15 days from the approval of the final proof

Packaging & Forwarding: The material should be duly packed in Brown Papers, tied-up into suitable bundles of 25 each to ensure safety of the content so as to avoid loss or damage in transit.

Delivery: The printer will, as his own cost, deliver the material at the address:
Delhi State Health Mission, Vikas Bhavan -II, 6th Floor, A & B Wing,
Civil Lines-110054

Penalty for delay and mistake: 5% Penalty for every week's delay for leftover job (in exceptional cases delay of not more than 5 days may be condoned by Mission Director, DSHM).

Art work will be the property of the Department (To be returned in a CD by printer)

etc

You are requested to send your offer, exclusive of taxes. Taxes if any, applicable should be shown separately. The offer should be sent in sealed envelope in the name of the Mission Director, Vikas Bhawan-II, 6th Floor, A & B Wing, Civil Lines, Delhi 110054.

The envelop must be marked **“sealed Quotation for Printing of Folder ASHA’s role in providing care to pregnant women “** The Department reserves the right to reject any or all the offers without assigning any reason. Performance security will be obtained from the successful bidder awarded the Contract for an amount of 5% of the value of the contract as per provision of the Rule 158 of GFR-2005.

Sample of the assignable job of work can be seen in above said address, on any working day between 11 am to 1.00 pm. This offer must be valid for a year from the date of finalization of tender.

Important Dates:

1. Last date and time for submission of Bids: 2.30 pm on 5.4.2011
2. Date and Time of opening of bids: 3 pm on 5.4.2011

Bids received after specified time and date will not be entertained. In case the date of submission / opening of bids is declared a holiday, the bids will be received / opened on the next working day without any change in the time and venue. The unsealed quotations / quotations without attached papers sample will not be entertained.

Yours Faithfully,


Dr. Monika Rana
State Program Officer

Copy to:

-P.A. Mission director, DSHM

-State Finance Manager, DSHM