

**Delhi State Health Mission,  
Govt. of Delhi  
6<sup>th</sup> Floor, A&B Wing, Vikas Bhawan II,  
Civil Lines, Delhi**

No. F8/IEC/AFNBC/135/DSHM/11-12 /5984-6006

Date: 10-01-2012

To,

All "A& B "Category Offset Printers approved by DAVP

**Sub: Inviting Quotations for Printing of 75,000 Folders on "New Born Care"**

Dear Sir/Madam,

Reference to your empanelment under DAVP approved offset printers "A&B" category, sealed quotations are invited for printing the material as mentioned above as per the specification mentioned below:

**Specifications for New Born Care folder**

- Size: 15" X 10" (open size) with three folds
- Paper: 225 GSM glossy Art Paper
- Printing: 4 Colour both side printing
- No. of Copies: 75,000

**Design:** CD will be provided by the Mission.

**Sample:** Sample of paper should be enclosed with quotations.

**Time of Delivery:** Within 10 days from the approval of the final proof

**Packaging & Forwarding:** The material should be duly packed in water proof packaging, tied-up into suitable bundles of 25 each to ensure safety of the content and to avoid loss or damage in Transit.

**Delivery:** The printer will, as his own cost, deliver the material at the address:  
Delhi State Health Mission, Vikas Bhawan -II, 6<sup>th</sup> Floor, A & B Wing, Civil Lines-110054

**Penalty for delay and mistake:** 5% Penalty for every week's delay or left over job  
(in exceptional cases delay of not more than 5 days may be condoned by Mission Director, DSHM)

Art work will be the property of the Department (To be returned in a CD by printer)

You are requested to send your offer, exclusive of taxes. Taxes if any, applicable should be shown separately. The offer should be sent in sealed envelope in the name of the Mission Director, Vikas Bhawan-II, 6<sup>th</sup> Floor, A & B Wing, Civil Lines, Delhi 110054.

The envelop must be marked **“sealed Quotation for Printing of New Born Care Folder “**  
The Department reserves the right to reject any or all the offers without assigning any reason. Performance security will be obtained from the successful bidder awarded the Contract for an amount of 5% of the value of the contract as per provision of the Rule 158 of GFR-2005.

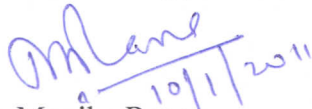
Design for the New Born Care folder can be seen at above said address, on any working day between 11 am to 4.00 pm. This offer must be valid for a year from the date of finalization of tender.

Important Dates:

1. Last date and time for submission of Bids: 2.30 pm on 25.1.2012
2. Date and Time of opening of bids: 3 pm on 25.1.2012

Bids received after specified time and date will not be entertained. In case the date of submission / opening of bids is declared a holiday, the bids will be received / opened on the next working day without any change in the time and venue. The unsealed quotations / quotations without attached paper sample will not be entertained.

Yours Faithfully,



Dr. Monika Rana  
State Program Officer

Copy to:

-SPO 1

-State Finance Manager, DSHM

-P.A. Mission director, DSHM