

**GOVT. OF NCT OF DELHI**  
**HEALTH & FAMILY WELFARE DEPARTMENT**  
**9<sup>TH</sup> LEVEL, A-WING, DELHI SECTT, I.P. ESTATE, NEW DELHI**

No.PA/SS(Projects)/H&FW/2014/ 1344-1347

Dated: 29/09/2014

**CIRCULAR**

**Sub: Swachh Bharat Abhiyan.**

As you are aware that 25<sup>th</sup> September to 2<sup>nd</sup> October, 2014 is the preparatory week and from 2<sup>nd</sup> October, 2014, the month long Swachh Bharat Abhiyan will be launched formally. In order to have definite Action Plan, weekwise programme has been prepared and the same is being forwarded herewith:-

Week-1 (25.9.14 to 1.10.14)	Week-2 (2.10.14 to 5.10.2014)	Week-3 (6.10.14 to 12.10.14)	Week-4 (13.10.14 to 19.10.14)	Week-5 (20.10.14 to 26.10.14)	Week-6 (26.10.14 to 31.10.14)
<ol style="list-style-type: none"> <li>Dissemination of informations to patients and relatives about how to maintain cleanliness in hospitals (through pamphlets)</li> <li>Fixing flexboard regarding ten point appeal</li> <li>Preparation for month long cleanliness drive, Malba removal by the PWD.</li> </ol>	<ol style="list-style-type: none"> <li><b>Director/MS to administer pledge to the doctors and staff on 2nd October</b></li> <li>Taking round of the hospital with the supervisors and the PWD staff for checking cleanliness.</li> <li>Organising small groups of doctors and staffs to be assigned different parts of the hospital.</li> <li>Special focus on open green area/ lawns, fountains.</li> </ol>	<ol style="list-style-type: none"> <li>Taking up the OPD area for intensive cleaning, toilets attached with the OPD.</li> <li>Taking up the Casualty area for intensive cleaning, toilets attached with the Casualty area.</li> <li><b>Director/MS, doctors and staff voluntarily take up the cleaning in the hospital premises on 10th October.</b></li> <li>Special focus on open green area/ lawns, fountains</li> <li>SRs/JRs/Students to give small talk using portable PA system in the OPD area on virtues of hygiene and cleanliness.</li> <li>Putting up new signages where required.</li> <li>Fixing the missing taps and pipes in the toilets wherever required.</li> <li>Malba removal by the PWD</li> </ol>	<ol style="list-style-type: none"> <li>Taking up the Wards for intensive cleaning, toilets attached with the wards, change of dustbins etc, wherever required.</li> <li>Different wards will be taken up on different dates during the week.</li> <li><b>Director/MS, doctors and staff voluntarily take up the cleaning in the hospital premises on 17th October.</b></li> <li>Special focus on open green area/ lawns, fountains</li> <li>Poster making competition on cleanliness in the hospital.</li> <li>SRs/JRs/Students to give small talk using portable PA system in the OPD area on virtues of hygiene and cleanliness.</li> </ol>	<ol style="list-style-type: none"> <li>Taking up the Wards for intensive cleaning, toilets attached with the wards, change of dustbins etc, wherever required</li> <li>Taking up the OPD area for intensive cleaning</li> <li>Special focus on Gynae Casualty and wards.</li> <li>Special focus on open green area/ lawns, fountains</li> <li>SRs/JRs/Students to give small talk using portable PA system in the OPD area on virtues of hygiene and cleanliness.</li> <li>Malba removal by the PWD.</li> </ol>	<ol style="list-style-type: none"> <li>Taking up the Casualty area for intensive cleaning, toilets attached with the Casualty area.</li> <li><b>Director/MS, doctors and staff voluntarily take up the cleaning in the hospital premises on 28th October.</b></li> <li>Fixing the missing taps and pipes, WCs.</li> <li>Holding painting competition.</li> </ol>

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on Delhi Govt. Website*

*1-10-2014 A. Upload  
AR. 29/10/14*


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Attention is drawn that in the above weekly activities there are three specific dates which have been identified for encouraging the doctors, staffs and students to voluntarily take up the work of cleanliness in the hospital/dispensary premises. These dates are 10/10/14, 17/10/2014 & 28/10/2014. Senior officers from the Health Secretariat will also participate in these activities. The Director/MSs/HODs of all the hospitals and dispensaries will thus carry-out the activities on the above three specific dates across all the hospitals and dispensaries. For record, they will send the photographs by mail.

The hospitals have to gear themselves up for the above action plan for maintaining high standards of cleanliness. They are also expected to be innovative in taking up the cleanliness drive. Director/MSs/HODs are also required to submit the activity report for cleanliness as per the following schedule:-

Weeks	Report by
Week-1 (25.9.14 to 1.10.14)	2.10.2014
Week-2 (2.10.14 to 5.10.14)	6.10.2014
Week-3 (6.10.14 to 12.10.14)	13.10.2014
Week-4 (13.10.14 to 19.10.14)	20.10.2014
Week-5 (20.10.14 to 26.10.14)	27.10.2014
Week-6 (26.10.14 to 31.10.14)	01.11.2014

The report about the activities undertaken alongwith photographs will be sent back by mail.

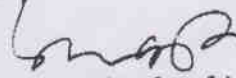
  
(S.B. Shashank)  
Spl. Secretary (Health)

To,

All Medical Supdts./Directors of Hospitals/DHS/DFW/Dean

Copy to :

1. Secretary (Health)
2. OSD to Chief Secretary
3. All Spl. Secretaries/Addl. Secretary/Jt. Secretary, H&FW Department

  
(S.B. Shashank)  
Spl. Secretary (Health)