

MOST URGENT

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF HEALTH SERVICE
GOVT. OF NCT OF DELHI
(NURSING HOME CELL)
F-17, KARKARDOOMA, DELHI-110032**

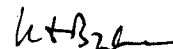
F.NO. 23/ (413)/GEN/ Circular/ DHS/HQ/14/ 217439

Dated 4/8/17

ADVISORY

It has come to the notice that some unauthorized persons are visiting Nursing Home Cell Directorate General of Health Services to gather the information regarding registration/collection of registration certificate. Nursing Home discourage such practice and should disallow any middle person/ Agent. All the keeper is directed to contact this directorate directly or through authorized person. In this connection all the keeper of hospital/ pvt. nursing homes should send a person who is representative of the hospital approach to this Directorate (Nursing Home Cell), preferably prior appointment with Medical Supdt. (NH CELL) and the meeting time of the MSNH is between 12.00 to 1.00PM for general query and collection of the registration certificate between 3.00PM to 5.00 PM only. For collection of registration certificate visitor should be an authorized person of the concerned hospital/pvt. nursing home not below the rank of MS, Director or CEO of the hospital and will carry the authorization letter along with the Photo Identity Card of the bearer with Photo ID proof of the keeper/signatory which should be issued by the authorized signatory. If concerned keeper/hospital/pvt. nursing home fails to collect the certificate within a period of 7 working days after receipt of information by e-mail, certificates will be delivered through Speed post/ Registered post.

Besides the above, if there is any query which is not settled by the Medical Supdt. (NH Cell) they can contact the undersigned with their grievance if any.



(DR. KIRTI BHUSHAN)

DIRECTOR GENERAL OF HEALTH SERVICES

To,

The Director / Medical Superintendent / Keeper /
All Nursing Homes / Private Hospitals
GNCT of Delhi